

AVON *Justine* 13th  
YEAR  
*iThemba*  
WALKATHON

Join us in the crusade against breast cancer



*Hospitality guide*

**AVON JUSTINE ITHEMBA WALKATHON 2018**  
MARKS PARK, EMMARENTIA (JOHANNESBURG)



## Corporate Hospitality Packages

**The Avon Justine iThemba Walkathon provides an ideal opportunity for corporate entertainment and team building.**

On race day all the pre and post-race action will happen in the Corporate Hospitality Village at Marks Park Sports Club, where you can spend time with your colleagues, family and friends and enjoy time together, whilst supporting Avon Justine in their crusade against breast cancer.

We have contracted with Marks Park on the basis of compliance with their regulations. There are municipal by-laws and safety requirements to which the hospitality team and all participants must adhere. It is requested that companies take responsibility for their employees, guests and families, whilst frequenting the Corporate Hospitality Village.

### HOSPITALITY PACKAGES

You can choose your **Hospitality Marquee Package** and your desired combination of menus and beverages as detailed in this Hospitality Guide. Those booking only a **Picnic Site** may order beverages and Menu A or make use of the public bar and catering facilities.

1. Complete and submit the Consolidated Hospitality Booking Form together with the relevant attachments **(Hospitality A/B/C and Hospitality D) as soon as possible to [hospitality@ithembawalkathon.co.za](mailto:hospitality@ithembawalkathon.co.za).**
2. Final changes to your order (menus and beverages) may be made until 1 October 2018. **Sites will be allocated on a first come first serve basis.**
3. Once full payment has been received we will issue a confirmation letter of booking details.

### PAYMENT

Payment, as per amount reflected on the Consolidated Hospitality Booking Form and Invoice, must be made to Sportvendo with the following banking details:

Account Name: Sportvendo  
 ABSA Bank, Brooklyn Branch,  
 Branch Code: 335-345,  
 Account Number: 0000154822

- Please note that invoices for hospitality and entries cannot be processed as one invoice – each entity will be invoiced separately.

For all order forms, queries or assistance, contact the Hospitality Coordinator on 087 097 0011 or email to [hospitality@ithembawalkathon.co.za](mailto:hospitality@ithembawalkathon.co.za)





## Hospitality Guide

### HOSPITALITY CATEGORIES

Use this Guide to help you determine your company's hospitality preference and place your order using the Hospitality Booking Forms. The two main options are:

**A** **Marquee package (A)**  
 with Catering (C) and Beverage (D) options.

**B** **Picnic Site (B)**  
 with or without Catering (C) and Beverage (D) options.

Once your choices have been made, complete the Consolidated Booking Form, Hospitality A/B/C Booking Form and Hospitality D Beverage Booking Form as applicable. Please contact the Hospitality Coordinator on 083 444 4854 / 076 856 5212 or email [hospitality@ithembawalkathon.co.za](mailto:hospitality@ithembawalkathon.co.za) if you wish to obtain further information.

### HOSPITALITY A – MARQUEES

Prices are inclusive of engineer's certificate, shared security guards, fire extinguishers & signage, delivery and labour cost. Dedicated security on an individual marquee basis can be arranged at an additional fee.

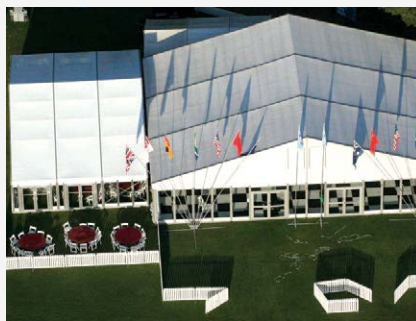
#### STANDARD OPTION



Includes: Modern A-frame aluminium marquees, soft PVC sides, picket fencing, standard string lights.

Furniture: White Ancona plastic chairs, rectangular and/or round tables with white table cloths. Full length black table cloths for serving tables.

#### EXECUTIVE OPTION



Includes: Modern A-frame aluminium marquees, glass front with aluminium door (packages K, L & M) or PVC windows (packages H, I & J), picket fencing, standard string lights.

Furniture: Deli or Wimbledon chairs, rectangular and/or round tables with white table cloths. Full length black table cloths for serving tables.

#### DECORATING SERVICES



A range of decorating services are available on request.

### HOSPITALITY B – PICNIC SITES

Companies with picnic sites can order beverages and catering Menu A or make use of the public bar and catering facilities. Branding is permitted for guest, staff and family identification purposes (see Terms & Conditions). In addition to these standard branding regulations please note that no gazebos or any form of roof tops are permitted on these sites, except Caribbean umbrellas as ordered per Hospitality A/B/C Booking Form, B1.

All picnic sites include some picket fencing and will be provided with signage of the company name. Tables, chairs, table linen and Caribbean umbrellas are available at additional cost.

### HOSPITALITY C - CATERING

- All menus include basic hiring and staffing costs
- Eating utensils supplied where deemed necessary

### HOSPITALITY D – BEVERAGE

- See detail Booking Form for selection and prices.
- Delivery date and time of your beverage order will be advised. Companies are to ensure they have a representative on site to sign for orders.

# Menu Options

## MORNING ARRIVALS

Chilled Fresh Orange Juice and Fruit Cocktail Juice  
Ceylon, Flavoured Rooibos Selection  
Freshly Brewed Coffee  
Baskets of Whole Fruit  
Blue Berry and Spirulina Smoothie

Assorted Muffins and Danish Pastries to include:

- Apple Crumble,
- Maple, Pecan, Raisin
- Cheese and Chive with Sour Cream,
- Corn and Peppadew

Included: Urn and Extension

**R110.00 PER PERSON (EXCLUDING VAT)**

## MENU A: PICNIC PACK

Whole Wheat Floured Wrap Filled with:  
Southern Fried Chicken, Iceburg Lettuce, Sweet Chilli  
and Coriander Sauce  
Baby Potato, Butternut and Mozerella with a  
Citrus Curry Dressing

Caramelised Onion and Cheddar Cheese

Trail Mix

Upside Down Strawberry Cheesecake

Served in a Fashionable Transparent Box with a Disposable Cutlery Pack

**R130.00 PER PERSON (EXCLUDING VAT)**

## MENU B: PREGO BAR

Flame Grilled Marinated Beef Prego Steaks  
Grilled Marinated Chicken Breast Steaks  
Portuguese Rolls with Butter  
Accompanied by Sliced Tomato, Onion Slithers, Gherkin  
Slices, Grated Cheese and Chiffon Lettuce

All Gold Tomato Sauce and Mustard Sauces in Squeeze  
Bottles

Asian Slaw Salad

Three Cheese Pasta Salad

**R159.00 PER PERSON (EXCLUDING VAT)**

## MENU C: PLATTERS & WRAP SELECTION

### PLATTERS

#### SAVOURY SNACK PLATTER

BBQ Beef Kebabs, Greek Meatballs, Beef Mince Rissoles and Chipolata Garnished  
with Peppadews and Perinaise

#### CHICKEN PLATTER

Crumbed Chicken Goujon and Southern Fried Drum Sticks

#### VEGETABLE PLATTER

Jalapeño Cheese Rissoles, Vegetable Spring Rolls, Cheddar Cheese and  
Caramelised Onion Quiche Served with Falafel Hummus

### WRAPS

#### CHICKEN WRAP

Plum Chicken Strips

#### BEEF WRAP

Oyster Beef Strips with Stir-Fried Vegetables in a Flour Wrap

#### VEGETARIAN WRAP

Roasted Mediteranean Vegetables with Hummus Dressing

Caprese Salad with Roasted Baby Marrow in a Pesto Dressing

Roll and Butter

**R248.00 PER PERSON (EXCLUDING VAT)**

# Menu Options

## KOSHER MENU - INDIVIDUAL PLATTER

- Cold Meat Wrap
- Crumbed Chicken Strips
- Roast Veg Kebab
- Pea, Corn & Lentil Salad
- Mixed Vegetable Chips
- Malva Cake Square
- Stewed Fruit Compote
- Chocolate Brownie

Disposable knife & fork and serviette

**R465.00 PER PERSON (EXCLUDING VAT)**

## HALAAL MENU - INDIVIDUAL PLATTER

- Pesto & Sundried Tomato Chicken Deli Wrap
- Gourmet Butter Chicken Pie
- Chicken Satay with a Peanut Dipping Sauce
- Crushed Potato Salad with Spring Onion & Chopped Tomato dressed with Wholegrain Mustard Dressing
- Crudité Bundle Dressed with Sesame Seeds
- Snack Bar
- Cheese Wedge & Biscuit
- Peppermint & Caramel Brownie

Disposable Knife & Fork and Serviette

**R375.00 PER PERSON (EXCLUDING VAT)**

## VEGETARIAN MENU

- Tortilla Wraps filled with:
  - Grilled Zucchini, Pepper, Tofu & Hummus Wrap
  - Tomato, Guacamole & Mozzarella Wrap
  - Tempura Vegetable and Sweet Chilli
  - Cheddar and Caramelised Onion Quiche
- Seasonal Fruit
- Crunchy Biscuit

Disposable Knife & Fork & Serviette

**R185.00 PER PERSON (EXCLUDING VAT)**

## Terms and Conditions

### DATES & TIMES FOR THE HOSPITALITY VILLAGE

Pre-Event Access:	from 10:00 Saturday 20 October 2018 till 16:00 same day
Race Day Access:	Hospitality Village opens from 06:00 and closes at 15:00 on 21 October 2018
Post-Event Access:	from 08:00 Monday 22 October 2018 till 12:00 same day

### PAYMENT & CANCELLATION FEES

- A provisional booking for your site will be made upon receipt of the booking forms, however full payment for your site will need to be made with receipt of your invoice in order to secure this booking. Failure to do so will result in a cancellation of the booking.
- Any cancellations will incur a cancellation fee, based on the TOTAL invoice amount/s:
  - 100% if cancelled less than 21 days prior to the event day

### EVENT CANCELLATION

- In the unlikely event that circumstances beyond our control require delay or abandonment of the event, Avon Justine will make this decision in consultation with Sportsvendo (Event Coordinator) and an independent Health and Safety Consultant.
- Avon Justine, Sportsvendo or any other organisation or individual involved with the organising of the event will not be held liable for any loss incurred as a result of such delay or abandonment.

### PUBLIC CATERING

Public food and beverage vendors will provide an adequate assortment of the various menu options available.

For more information contact the Hospitality Coordinator on 087 097 0011

Sub-contractors (Marquees, Catering, Beverages & Other Equipment)

- Approved suppliers have been procured to provide the above services, and hence no external caterers, bar services, marquees or related products may be brought into the hospitality village.
- Up-graded furniture and décor can be arranged for companies at additional charges. Please contact the Hospitality Coordinator for more information.

### BRANDING

- All marquees and picnic sites will be provided with signage of the Company Name. Companies can place branding within their pre-allocated site areas for identification purposes only.
- Branding on the outside of marquees (but still within the allocated site area) or at the picnic sites will be limited to a maximum of two flying banners (3-4m high) or two A-frames (3m x 1.2m). Branding inside marquees is not restricted.
- Companies with larger marquees (packages I – M) will be allowed an additional two flying banners (3-4m high).
- No inflatable branding is allowed.
- Security will remove any branding that does not comply with the Terms and Conditions.

### FOOD & BEVERAGE

- Once food & beverages have been signed over to a representative of the participating company, Avon Justine, Marks Park or the Event Hospitality Coordinators cannot be held liable for any damage, theft, or loss of any kind whatsoever and will not be responsible for any shortages, breakages and damage, to any equipment and security, Medical & Emergency Services.
- There will be Hospitality Village security, which will be positioned around the Village to assist in emergency, evacuation and disaster situations.
- Fire extinguishers will be positioned in adherence with current legislation.
- Medical and Police Officials will be on site to assist where possible.

### ABLUTION & WASTE MANAGEMENT

- Avon Justine has made provisions for the supply of additional portable toilets and whilst cleaning services will be operational, we do require companies to ensure that their sites are maintained in a manner befitting this event.

### PARKING & PERSONNEL ACCESS

- No vehicles are permitted on the hospitality fields between 20 and 21 October 2018. Controlled access will be allowed to companies wishing to decorate, brand and visit their sites prior to the event.

### PARK & RIDE FACILITIES

- Various options for your convenience are available which can also include a private bus / shuttle for your team.
- Park at your office premises and enjoy the convenience of being shuttled to the event and back.
- For more information contact the Hospitality Coordinator on 087 097 0011 or email [hospitality@ithembawalkathon.co.za](mailto:hospitality@ithembawalkathon.co.za).

Company Name

For a detailed description, see Hospitality Guide.

Submit this form with the Consolidated Hospitality Booking Form and Hospitality D – Beverage Booking Form as soon as possible.

Hospitality A – Marquees (please indicate your choice)													Total A
PAX	0 - 25 [Seated 21]	26 - 40 [Seated 32]	41 - 60 [Seated 48]	61 - 85 [Seated 72]	86 - 110 [Seated 96]	111 - 135 [Seated 120]	136 - 160 [Seated 144]	161 - 170 [Seated 156]	171 - 190 [Seated 176]	191 - 220 [Seated 200]	221 - 250 [Seated 216]	251 - 300 [Seated 248]	301 - 400 [Seated 340]
Package	A	B	C	D	E	F	G	H	I	J	K	L	M
Standard	R4,980	R6,490	R8,600	R10,900	R13,500	R15,600	R17,900	R21,600	R24,850	R30,900	R33,980	R39,900	R48,980
Executive	n/a	n/a	n/a	n/a	n/a	n/a	n/a	R28,890	R34,600	R41,700	R48,880	R54,400	R65,450

Additional Decorating Services: On Request

R	
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Hospitality B – Picnic Sites (please indicate your choice)										Total B
PAX	0 - 10	11 - 20	21 - 30	31 - 45	46 - 60	61 - 80	81 - 100	101 - 140	141 - 170	
Package	N	0	P	Q	R	S	T	U	V	
Standard	R1,100	R1,380	R1,680	R2,100	R2,310	R2,500	R3,250	R4,380	R4,800	
Accessories B1 (please indicate your order). Transport costs applicable only when ordering accessories										
Item	Order Qty	Unit price	Total cost per item	Item	Order Qty	Unit price	Total cost per item			
Table: Trestle 1,8m with table cloth		R155		Caribbean Umbrella with base		R460				
Chairs: Plastic (white)		R15		Transport (Del/Coll)	1	R300				R

Hospitality C - Catering (see Hospitality Guide for options & please indicate your choice)				Cost per meal	Number of meals ordered	Total cost	Total C
Morning Arrival - Urn and Extension Cord included (marquees only)				R110		R	
Menu Option A - Picnic Pack				R130		R	
Menu Option B - Prego Bar (marquees only)				R159		R	
Menu Option C - Platters & Wrap Selection (marquees only)				R248		R	
Kosher Menu - Individual Platter				R465		R	
Halaal Menu - Individual Platter				R375		R	
Vegetarian Menu				R185		R	R

COMPANY NAME:

INCLUDES: Disposable plastic Glassware, Ice Buckets, Bags of Ice, Ice Blocks, Baths and Coolers.

OPTIONAL: Barman at R800 from 07:00 until 13:00.

PLEASE NOTE: Lost baths and coolers will be charged to the company at the replacement cost of R350.00 & R250.00 respectively.

Please tick and complete quantity and total.

<input checked="" type="checkbox"/> TICK APPROPRIATE	QTY	UNIT PRICE	ORDER QTY	TOTAL COST (R)	<input checked="" type="checkbox"/> TICK APPROPRIATE	QTY	UNIT PRICE	ORDER QTY	TOTAL COST (R)
<b>SOFT DRINKS (Cans Per case)</b>					<b>SPIRITS (Per bottle)</b>				
Coke (330ml)	24	R475.00							
Coke Lite (330 ml)	24	R475.00			<b>WHISKEY</b>				
Sprite (330ml)	24	R475.00			Bells	1	R360.00		
Fanta (330ml)	24	R460.00			J & B	1	R350.00		
Lemonade (200ml)	24	R430.00			Jameson	1	R530.00		
Dry Lemon (200ml)	24	R430.00							
Soda Water (200ml)	24	R430.00							
Tonic Water (200ml)	24	R430.00							
Sparkling Granadilla (330ml)	24	R475.00			<b>BRANDY</b>				
Creme Soda (330ml)	24	R475.00			Klipdrift	1	R320.00		
<b>FRUIT JUICE (Per case)</b>					Richelieu	1	R300.00		
Grapetiser (Red, 330ml)	24	R670.00							
Grapetiser (White, 330ml)	24	R670.00			<b>RUM</b>				
Appletiser (330 ml)	24	R650.00			Spiced Gold	1	R320.00		
Liqui Fruit Orange Juice (330ml)	24	R530.00			Captain Morgan	1	R340.00		
Liqui Fruit Breakfast Punch (330ml)	24	R530.00			Red Heart	1	R320.00		
Liqui Fruit Apple Juice (330ml)	24	R530.00							
					<b>WHITE SPIRITS</b>				
<b>MINERAL WATER (Per case)</b>					Smirnoff Vodka	1	R270.00		
Mineral Water - (Sparkling 500 ml)	24	R360.00			Mainstay Cane	1	R270.00		
Mineral Water - (Still 500 ml)	24	R360.00			Gilbeys Gin	1	R270.00		
<b>BEER &amp; SPIRIT COOLERS (Per case)</b>					<b>CORDIALS (Per bottle)</b>				
Flying Fish Lemon	24	R630.00			Rose's Lime	1	R100.00		
Flying Fish Apple	24	R630.00			Rose's Passion Fruit	1	R100.00		
Hansa Marzen Gold	24	R530.00							
Hansa Pilsner	24	R530.00			<b>WHITE WINE (Per bottle)</b>				
Castle Lager	24	R530.00			Sauvignon Blanc	1	R130.00		
Black Label	24	R530.00			Chardonnay	1	R145.00		
Heineken	24	R680.00			Dry White	1	R125.00		
Windhoek Lager	24	R570.00							
Windhoek Lite	24	R570.00			<b>RED WINE (Per bottle)</b>				
Castle Lite	24	R560.00			Merlot	1	R145.00		
Miller Genuine Draught	24	R620.00			Cabernet Sauvignon	1	R135.00		
Peroni	24	R620.00			Dry Red	1	R125.00		
Brutal Fruit (275ml)	24	R590.00							
Hunters Gold	24	R660.00			<b>SPARKLING WINE (Per bottle)</b>				
Hunters X-treme (275ml)	24	R680.00			JC. Le Roux Dry	1	R105.00		
Savanna Dry	24	R680.00			JC. Le Roux Sweet	1	R105.00		
Savanna Light	24	R680.00			JC. Le Roux Red	1	R105.00		
<b>ENERGY DRINKS (Per case)</b>					<b>OPTIONAL</b>				
Powerade (500 ml)	24	R630.00			Barman	1	R800.00		
Red Bull (250ml)	24	R880.00							

TOTAL OPTION D  
 Service Fee (15%)  
 Transport (Del/Col)  
 BEVERAGE GRAND TOTAL D

R	
R	
R	390.00
R	



# Consolidated Hospitality Booking Form

**Marks Park, 21 October 2018**

Company Name		Number of Guests	
Company Postal Address		VAT Number	
Contact Person		Contact Number	
Email Address		Mobile Number	

- For a detailed description, see Hospitality Guide
- Submit this form with the relevant attachments (Hospitality A/B/C and D Booking Forms) and proof of payment as soon as possible.
- Final changes can be made until 1 October 2018.
- Number of sites is limited and will be allocated on a first come first serve basis.

**Hospitality A – Marquees (see Hospitality A/B/C Booking Form)**

Total A	
R	

**Hospitality B - Picnic Sites (see Hospitality A/B/C Booking Form)**

Notes		Total B
1. <b>Only Menu A can be ordered for Picnic Sites</b>		
2. All Picnic Sites include some picket fencing and will be provided with signage of the Company Name		
	R	

**Hospitality C – Catering (see Hospitality A/B/C Booking Form)**

Total C	
R	

**Hospitality D – Beverages (see Hospitality D - Beverage Booking Form)**

Total D	
R	

I, the undersigned hereby acknowledge that all details are correct and that I have read, fully understand, and agree to the Hospitality Guide and Terms and Conditions:

Signed \_\_\_\_\_ (as being duly authorised to) Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

TOTAL A + B + C + D	R
ADMIN FEE (7%)	R
TOTAL (EXCLUDING VAT)	R
15% VAT	R
HOSPITALITY GRAND TOTAL	R



# SUNDAY 21 OCTOBER 2018

5KM — MARKS PARK, EMMARENTIA, JOHANNESBURG — 8KM

## AVON *Justine* *iThemba* WALKATHON

Join us in the crusade against breast cancer

13th  
YEAR

Goodie bags for all  
30,000 participants

The first 20,000 entries  
qualify for a commemorative  
event t-shirt!

Only 30,000  
entries available!

IN PROUD ASSOCIATION WITH

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magazine

**BONA**



NGO PARTNERS



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